

TOURISM EVENTS AND MARKETING - HALLS									
	SERVICES RENDERED		UNIT	REMARKS					
					2013/14 Recalculated excl. VAT	2013/14 R incl. VAT	VAT Yes/No	2014/15 Recalculated excl. VAT	2014/15 R incl. VAT
	REGULATIONS								
	Any reference to 'weekdays' shall include Monday, Tuesday, Wednesday and Thursday. 'Weekends' shall refer to Friday, Saturday, Sunday and any prescribed national Public Holiday.								
***	1.CANCELLATIONS OF BOOKING/REFUND OF HIRE CHARGE								
	1.1 The Lessee may cancel the lease agreement/hiring of the municipal facility by written notice not less than 30 (thirty) days prior to the commencement of the hire period, in which case the Lessor shall refund to the Lessee any payments made, less than amount equal to 10% of the tariff paid by the Lessee.								
	1.2 Should the cancellation be received less than 30 days but more than 13 days prior to the commencement of the period of hire, the Lessor shall retain a further 25% of the 90% owing.								
	1.3 Should the cancellation be received less than 13 days prior to the commencement of the period of hire, the Lessee shall receive no refund of the hire charge.								
	1.4 Notwithstanding the abovementioned, should a transferred booking be cancelled, the date of the original booking will be used to determine the amount of refund to which the Lessee is entitled.								
	CONCESSIONS								
	The Director : Strategic Assets or his or her nominee may grant any person or institution free access or a reduction of the tariff to this facility provided that:								
	1. The facility is used for an event which Council has initiated, supports or participation in.								
	2. Such person or institution first obtains certification in writing from the relevant Council Director that they satisfy the requirements of paragraph 1 and approves the internal cost recovery. The relevant Director shall be determined by the nature of the event that is to be held.								
	3. Such persons or institution is liable for all overtime payments which result from the usage of the facility.								
	4. Subject to paragraph 3 the City Manager certifies in writing that the facility will be utilized for a purpose that promotes the interests of the Municipality.								
	ADDITIONAL CONDITIONS								
	A. User principle for HOSTING OF MAJOR EVENTS when the tariff is not applicable								
	1. Revenue sharing between City & Event organiser								
	2. Cost recovery based on approved MOU								

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	3. Where applicable the booking will be subject to the City's Events Committee issuing an events permit for events to be held.								
	B PREPARATION AND DISMANTLING TIME:								
	1. All days required for preparation or dismantling shall form part of the letting period and will be charged at a 10% of the applicable tariff.								
	2. Both the preparation and dismantling days will not exceed two days each.								
	3. Preparation and dismantling period may only exceed the two day threshold subject to written approval from Director: Strategic Assets								
	STRATEGIC ASSETS (MAJOR) FACILITIES								
	CITY HALL								
	City Hall Main Auditorium Ground Floor- weekdays	H	Commercial		496.49	566.00	y	525.26	598.80
	City Hall Main Auditorium Ground Floor- weekdays	H	Private		330.70	377.00	y	349.91	398.90
	City Hall Main Auditorium Ground Floor- weekdays	H	Community/ charity		215.79	246.00	y	228.33	260.30
	City Hall Main Auditorium Ground Floor- weekends	H	Commercial		579.82	661.00	y	613.42	699.30
	City Hall Main Auditorium Ground Floor- weekends	H	Private		414.91	473.00	y	438.95	500.40
	City Hall Main Auditorium Ground Floor- weekends	H	Community/ charity		249.12	284.00	y	263.60	300.50
	City Hall (David Bloomberg Palour Ground Floor) - weekdays	H	Commercial		249.12	284.00	y	263.60	300.50
	City Hall (David Bloomberg Palour Ground Floor) - weekdays	H	Private		166.67	190.00	y	176.32	201.00
	City Hall (David Bloomberg Palour Ground Floor) - weekdays	H	Community/ charity		83.33	95.00	y	88.16	100.50
	City Hall (David Bloomberg Palour Ground Floor) - weekends	H	Commercial		280.70	320.00	y	297.02	338.60
	City Hall (David Bloomberg Palour Ground Floor) - weekends	H	Private		190.35	217.00	y	201.40	229.60
	City Hall (David Bloomberg Palour Ground Floor) - weekends	H	Community/ charity		132.46	151.00	y	140.18	159.80
	City Hall (First Floor: Room 21 - Old library) - weekdays	H	Commercial		235.96	269.00	y	249.65	284.60
	City Hall (First Floor: Room 21 - Old library) - weekdays	H	Private		157.89	180.00	y	167.02	190.40
	City Hall (First Floor: Room 21 - Old library) - weekdays	H	Community/ charity		78.95	90.00	y	83.51	95.20

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					excl. VAT	incl. VAT		excl. VAT	incl. VAT
	City Hall (First Floor: Room 21 - Old library) - weekends	H	Commercial		266.67	304.00	y	282.11	321.60
	City Hall (First Floor: Room 21 - Old library) - weekends	H	Private		180.70	206.00	y	191.14	217.90
	City Hall (First Floor: Room 21 - Old library) - weekends	H	Community/ charity		125.44	143.00	y	132.72	151.30
	City Hall (First Floor: Room 23 & 24 - Old library) - weekdays	H	Commercial		235.96	269.00	y	249.65	284.60
	City Hall (First Floor: Room 23 & 24 - Old library) - weekdays	H	Private		157.89	180.00	y	167.02	190.40
	City Hall (First Floor: Room 23 & 24 - Old library) - weekdays	H	Community/ charity		78.95	90.00	y	83.51	95.20
	City Hall (First Floor: Room 23 & 24 - Old library) - weekends	H	Commercial		266.67	304.00	y	282.11	321.60
	City Hall (First Floor: Room 23 & 24 - Old library) - weekends	H	Private		180.70	206.00	y	191.14	217.90
	City Hall (First Floor: Room 23 & 24 - Old library) - weekends	H	Community/ charity		125.44	143.00	y	132.72	151.30
	City Hall (Second Floor entire exhibition area including Banqueting hall) - weekdays	per day	Commercial		7 017.54	8 000.00	y	7 424.56	8 464.00
	City Hall (Second Floor entire exhibition area including Banqueting hall) - weekdays	per day	Private		5 614.04	6 400.00	y	5 939.65	6 771.20
	City Hall (Second Floor entire exhibition area including Banqueting hall) - weekdays	per day	Community/ charity		3 508.77	4 000.00	y	3 712.28	4 232.00
	City Hall (Second Floor entire exhibition area including Banqueting Hall) - weekends	per day	Commercial		8 771.93	10 000.00	y	9 280.70	10 580.00
	City Hall (Second Floor entire exhibition area including Banqueting Hall) - weekends	per day	Private		7 017.54	8 000.00	y	7 424.56	8 464.00
	City Hall (Second Floor entire exhibition area including Banqueting Hall) - weekends	per day	Community/ charity		5 614.04	6 400.00	y	5 939.65	6 771.20
	City Hall (Second Floor: Room 10 - Old library) - weekdays	H	Commercial		95.61	109.00	y	101.14	115.30
	City Hall (Second Floor: Room 10 - Old library) - weekdays	H	Private		47.37	54.00	y	50.09	57.10
	City Hall (Second Floor: Room 10 - Old library) - weekdays	H	Community/ charity		17.54	20.00	y	18.60	21.20

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	City Hall (Second Floor: Room 10 - Old library) - weekends	H	Commercial		114.91	131.00	y	121.58	138.60
	City Hall (Second Floor: Room 10 - Old library) - weekends	H	Private		55.26	63.00	y	58.51	66.70
	City Hall (Second Floor: Room 10 - Old library) - weekends	H	Community/ charity		23.68	27.00	y	25.09	28.60
	City Hall (Second Floor: Room 11 - Old library - Art Section) - weekdays	H	Commercial		235.96	269.00	y	249.65	284.60
	City Hall (Second Floor: Room 11 - Old library - Art Section) - weekdays	H	Private		157.89	180.00	y	167.02	190.40
	City Hall (Second Floor: Room 11 - Old library - Art Section) - weekdays	H	Community/ charity		78.95	90.00	y	83.51	95.20
	City Hall (Second Floor: Room 11 - Old library Art Section) - weekends	H	Commercial		266.67	304.00	y	282.11	321.60
	City Hall (Second Floor: Room 11 - Old library Art Section) - weekends	H	Private		180.70	206.00	y	191.14	217.90
	City Hall (Second Floor: Room 11 - Old library Art Section) - weekends	H	Community/ charity		125.44	143.00	y	132.72	151.30
	City Hall (Second Floor: Room 12) - weekdays	H	Commercial		95.61	109.00	y	101.14	115.30
	City Hall (Second Floor: Room 12) - weekdays	H	Private		47.37	54.00	y	50.09	57.10
	City Hall (Second Floor: Room 12) - weekdays	H	Community/ charity		17.54	20.00	y	18.60	21.20
	City Hall (Second Floor: Room 12) - weekends	H	Commercial		114.91	131.00	y	121.58	138.60
	City Hall (Second Floor: Room 12) - weekends	H	Private		55.26	63.00	y	58.51	66.70
	City Hall (Second Floor: Room 12) - weekends	H	Community/ charity		23.68	27.00	y	25.09	28.60
	City Hall (Second Floor: Room 13 - Old Music Section) - weekdays	H	Commercial		95.61	109.00	y	101.14	115.30
	City Hall (Second Floor: Room 13 - Old Music Section) - weekdays	H	Private		47.37	54.00	y	50.09	57.10
	City Hall (Second Floor: Room 13 - Old Music Section) - weekdays	H	Community/ charity		17.54	20.00	y	18.60	21.20
	City Hall (Second Floor: Room 13 - Old Music Section) - weekends	H	Commercial		114.91	131.00	y	121.58	138.60
	City Hall (Second Floor: Room 13 - Old Music Section) - weekends	H	Private		55.26	63.00	y	58.51	66.70

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	City Hall (Second Floor: Room 13 - Old Music Section) - weekends	H	Community/ charity		23.68	27.00	y	25.09	28.60
	City Hall (Second Floor: Room 14 - Old library) - weekdays	H	Commercial		95.61	109.00	y	101.14	115.30
	City Hall (Second Floor: Room 14 - Old library) - weekdays	H	Private		47.37	54.00	y	50.09	57.10
	City Hall (Second Floor: Room 14 - Old library) - weekdays	H	Community/ charity		17.19	19.60	y	18.16	20.70
	City Hall (Second Floor: Room 14 - Old library) - weekends	H	Commercial		114.91	131.00	y	121.58	138.60
	City Hall (Second Floor: Room 14 - Old library) - weekends	H	Private		55.26	63.00	y	58.51	66.70
	City Hall (Second Floor: Room 14 - Old library) - weekends	H	Community/ charity		23.33	26.60	y	24.65	28.10
	City Hall (Second Floor: Room 16) - weekdays	H	Commercial		95.61	109.00	y	101.14	115.30
	City Hall (Second Floor: Room 16) - weekdays	H	Private		47.37	54.00	y	50.09	57.10
	City Hall (Second Floor: Room 16) - weekdays	H	Community/ charity		17.54	20.00	y	18.60	21.20
	City Hall (Second Floor: Room 16) - weekends	H	Commercial		114.91	131.00	y	121.58	138.60
	City Hall (Second Floor: Room 16) - weekends	H	Private		55.26	63.00	y	58.51	66.70
	City Hall (Second Floor: Room 16) - weekends	H	Community/ charity		23.68	27.00	y	25.09	28.60
	City Hall (Second Floor: Room 17) - weekdays	H	Commercial		95.61	109.00	y	101.14	115.30
	City Hall (Second Floor: Room 17) - weekdays	H	Private		47.37	54.00	y	50.09	57.10
	City Hall (Second Floor: Room 17) - weekdays	H	Community/ charity		17.54	20.00	y	18.60	21.20
	City Hall (Second Floor: Room 17) - weekends	H	Commercial		114.91	131.00	y	121.58	138.60
	City Hall (Second Floor: Room 17) - weekends	H	Private		55.26	63.00	y	58.51	66.70
	City Hall (Second Floor: Room 17) - weekends	H	Community/ charity		23.68	27.00	y	25.09	28.60
	City Hall (Second Floor: Room 18 - Banquet Hall) - weekdays	H	Commercial		235.96	269.00	y	249.65	284.60
	City Hall (Second Floor: Room 18 - Banquet Hall) - weekdays	H	Private		157.89	180.00	y	167.02	190.40
	City Hall (Second Floor: Room 18 - Banquet Hall) - weekdays	H	Community/ charity		78.95	90.00	y	83.51	95.20

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	City Hall (Second Floor: Room 18 - Banquet Hall) - weekends	H	Commercial		266.67	304.00	y	282.11	321.60
	City Hall (Second Floor: Room 18 - Banquet Hall) - weekends	H	Private		180.70	206.00	y	191.14	217.90
	City Hall (Second Floor: Room 18 - Banquet Hall) - weekends	H	Community/ charity		125.44	143.00	y	132.72	151.30
	Hire of Organ at City Hall								
*	Pre-letting tuning		per day		2 228.07	2 540.00	y	2 357.28	2 687.30
*	No tuning		per day		628.95	717.00	y	665.44	758.60
	Hire of Piano at City Hall (Grand piano only)								
	No tuning		per day		192.11	219.00	y	203.25	231.70
	Tuning Fee (Mon - Fri)		per day		814.04	928.00	y	861.23	981.80
	Hire of Bar Area (liquor licence required)		per day		219.30	250.00	y	232.02	264.50
	Filming / Photographs			Booking via Film Shop Unit					
	Location within City Hall		per day or part thereof		4 385.96	5 000.00	y	4 640.35	5 290.00
	Balconies outside City Hall		per day or part thereof		4 385.96	5 000.00	y	4 640.35	5 290.00
	Stage Lighting Equipment			Refer to Electricity					
	DEPOSITS								
	REFUNDABLE DEPOSITS for City Hall:								
	Deposit against damage, additional cleaning charges, taxi fares and other extraneous charges etc - Minimum per letting - 10% to a maximum of 50% of the total tariff charges.								
	Deposit charge, if not minimum, to be determined by the Director: Strategic Assets								
	CATEGORY DESCRIPTIONS								
	Category 1 :								
	Individual / Corporate Bodies or any other body hiring the premises for retailing, concerts, and providing information to promote their interest								
	Category 2 :								

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				excl. VAT	incl. VAT		excl. VAT	incl. VAT
	This tariff will be applicable to lettings of a private nature.							
	Category 3 :							
	This tariff will be applicable to religious, welfare, youth organisations and political parties.							
	GOOD HOPE CENTRE							
	WHOLE COMPLEX (3 600 m ²)							
	Commercial	R/day		44 944.74	51 237.00	y	47 551.49	54 208.70
	Private	R/day		33 771.05	38 499.00	y	35 729.74	40 731.90
	Community/Charity	R/day		22 678.95	25 854.00	y	23 994.30	27 353.50
	MAIN HALL / PODIUM - MEZZANINE (840 m²) AND FOYER (250 m²)							
	Commercial	R/day		21 521.05	24 534.00	y	22 769.30	25 957.00
	Private	R/day		16 223.68	18 495.00	y	17 164.65	19 567.70
	Community/Charity	R/day		10 925.44	12 455.00	y	11 559.12	13 177.40
	DROMMEDARIS (587 m²)							
	Commercial	R/day		8 111.40	9 247.00	y	8 581.84	9 783.30
	Private	R/day		6 126.32	6 984.00	y	6 481.67	7 389.10
	Community/Charity	R/day		2 853.51	3 253.00	y	3 019.04	3 441.70
	REIJGER (247 m²)							
	Commercial	R/day		4 552.63	5 190.00	y	4 816.67	5 491.00
	Private	R/day		3 476.32	3 963.00	y	3 677.98	4 192.90
	Community/Charity	R/day		2 316.67	2 641.00	y	2 451.05	2 794.20
	GOEDE HOOP (247 m²)							
	Commercial	R/day		4 552.63	5 190.00	y	4 816.67	5 491.00
	Private	R/day		3 476.32	3 963.00	y	3 677.98	4 192.90
	Community/Charity	R/day		2 316.67	2 641.00	y	2 451.05	2 794.20

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	BASEMENT (2 000m²)								
	Exhibition								
	Commercial	R/day		6 952.63	7 926.00	y	7 355.88	8 385.70	
	Private	R/day		5 297.37	6 039.00	y	5 604.65	6 389.30	
	Community/Charity	R/day		3 476.32	3 963.00	y	3 677.98	4 192.90	
	PARKING								
	Commercial	R/day		1 076.32	1 227.00	y	1 138.77	1 298.20	
	Private	R/day		828.07	944.00	y	876.14	998.80	
	Community/Charity	R/day		496.49	566.00	y	525.26	598.80	
	PARKING BAYS	per bay per day or part thereof		26.32	30.00	y	27.81	31.70	
	MAIN KITCHEN (BASEMENT)								
	Main								
	Commercial	R/day		992.98	1 132.00	y	1 050.61	1 197.70	
	Private	R/day		745.61	850.00	y	788.86	899.30	
	Community/Charity	R/day		496.49	566.00	y	525.26	598.80	
	FIRST FLOOR MINOR KITCHEN								
	Commercial	R/day		413.16	471.00	y	437.11	498.30	
	Private	R/day		330.70	377.00	y	349.91	398.90	
	Community/Charity	R/day		247.37	282.00	y	261.75	298.40	
	SERVICE CHARGE								
	Electricity Charge		As per Electricity Tariffs						
	Main Hall								
	Commercial	per day		1 242.11	1 416.00	y	1 314.12	1 498.10	
	Private	per day		952.63	1 086.00	y	1 007.89	1 149.00	
	Community/Charity	per day		662.28	755.00	y	700.70	798.80	
	DROMMEDARIS								
	Commercial	per day		496.49	566.00	y	525.26	598.80	
	Private	per day		413.16	471.00	y	437.11	498.30	
	Community/Charity	per day		247.37	282.00	y	261.75	298.40	
	REIJGER								
	Commercial	per day		247.37	282.00	y	261.75	298.40	
	Private	per day		206.14	235.00	y	218.07	248.60	
	Community/Charity	per day		124.56	142.00	y	131.75	150.20	
	GOEDE HOOP								
	Commercial	per day		247.37	282.00	y	261.75	298.40	
	Private	per day		207.02	236.00	y	219.04	249.70	

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				excl. VAT	incl. VAT		excl. VAT	incl. VAT	
	Community/Charity	per day		124.56	142.00	y	131.75	150.20	
	Function Kitchen								
	Commercial	per day		247.37	282.00	y	261.75	298.40	
	Private	per day		207.02	236.00	y	219.04	249.70	
	Community/Charity	per day		124.56	142.00	y	131.75	150.20	
	Main Kitchen								
	Commercial	per day		413.16	471.00	y	437.11	498.30	
	Private	per day		290.35	331.00	y	307.19	350.20	
	Community/Charity	per day		200.00	228.00	y	211.58	241.20	
	Basement Exhibition								
	Commercial	per day		247.37	282.00	y	261.75	298.40	
	Private	per day		207.02	236.00	y	219.04	249.70	
	Community/Charity	per day		124.56	142.00	y	131.75	150.20	
	Basement for parking								
	Commercial	per day		141.23	161.00	y	149.39	170.30	
	Private	per day		118.42	135.00	y	125.26	142.80	
	Community/Charity	per day		71.05	81.00	y	75.18	85.70	
	Complex								
	Commercial	per day		1 903.51	2 170.00	y	2 013.95	2 295.90	
	Private	per day		1 407.02	1 604.00	y	1 488.60	1 697.00	
	Community/Charity	per day		952.63	1 086.00	y	1 007.89	1 149.00	
	DEPOSITS		Refer to Special Conditions of Hire						
	CLEANING MAIN KITCHEN (BASEMENT)	per day		100.00	114.00	y	105.79	120.60	
	CLEANING OF MINOR KITCHEN ON FIRST FLOOR	per day		75.00	85.50	y	79.39	90.50	
	CLEANING OF BASEMENT WHEN USED AS A PARKING AREA	per day		100.00	114.00	y	105.79	120.60	
	CLEANING OF BASEMENT WHEN USED AS AN EXHIBITIONS SPACE	per day		200.00	228.00	y	211.58	241.20	
	CLEANING TOILETS (COMMERCIAL USE)	per day							
	Complex								
	Commercial	per day		290.35	331.00	y	307.19	350.20	
	Private	per day		290.35	331.00	y	307.19	350.20	
	Community/Charity	per day		290.35	331.00	y	307.19	350.20	
	Main Hall								
	Commercial	per day		200.00	228.00	y	211.58	241.20	
	Private	per day		200.00	228.00	y	211.58	241.20	
	Community/Charity	per day		200.00	228.00	y	211.58	241.20	
	Minor Halls								

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Commercial	per day		99.12	113.00	y	104.91	119.60	
Private	per day		99.12	113.00	y	104.91	119.60	
Community/Charity	per day		99.12	113.00	y	104.91	119.60	
Change Rooms								
Commercial	per day		99.12	113.00	y	104.91	119.60	
Private	per day		99.12	113.00	y	104.91	119.60	
Community/Charity	per day		99.12	113.00	y	104.91	119.60	
LEASED / RENTAL SPACE	per month per m²		83.33	95.00	y	Delete	Delete	
Filming / Photographs		Booking via Film Permitting Unit						
Location within Good Hope Centre	per square metre per day	New tariff	N/A	N/A	y	228.00	228.00	
Outside Parking at Good Hope Centre	per parking bay per day	New tariff	N/A	N/A	y	57.00	57.00	
SPECIAL CONDITIONS OF HIRE GOOD HOPE CENTRE								
DETERMINATION OF CATEGORY:								
ADJUSTMENT OF TARIFF:								
2.3 REFUNDABLE DEPOSITS:								
2.3.1 Deposit against damage, additional cleaning charges, taxi fares and other extraneous charges etc - Minimum per letting - 10% to a maximum of 50% of the total tariff charges.					n			
2.3.2 Deposit charge, if not minimum, to be determined by the Director: Strategic Assets					n			
2.6 PAYMENT OF HIRE FEE:								
2.6.1 A non-refundable deposit of 10% of the hire fee is to be paid upon booking a period of 7 days or more and the balance to be paid 30 days prior to the commencement of the lessee.					y			
2.6.2 A non-refundable deposit of 20% of the hire fee is to be paid upon booking a period of 6 days or less and the balance to be paid 30 days prior to the commencement of the lease.					y			

TOURISM EVENTS AND MARKETING - HALLS									
	SERVICES RENDERED		UNIT	REMARKS					
					2013/14 Recalculated excl. VAT	2013/14 R incl. VAT	VAT Yes/No	2014/15 Recalculated excl. VAT	2014/15 R incl. VAT
	2.6.3 payment in full is to be made upon booking where the lease is due to commence within 30 days of the booking.						y		
	2.7 EXTENSION OF LEASE PERIOD								
	2.7.1 Should the lessee require additional time from that of the lease 08:00 to 00:00, this will be charged on a pro-rata hourly basis, equivalent to 10% of the hire charge.						y		